

MARYLAND MARKETING SOURCE, INC
9936 Liberty Road
Randallstown, MD 21133

Application Date: _____

NAME: _____
First Middle Last

ADDRESS _____
Street City State Zip

HOME PHONE NUMBER: _____ OTHER PHONE NUMBER: _____

SOCIAL SECURITY NUMBER: _____ DATE YOU CAN BEGIN WORK: _____

Are you 18 years of age or older? Y Yes Y No

Have you previously collected Workman's Comp? Y Yes, Explain _____ Y No

Have you previously been employed by this company? Y Yes, When _____ Y No

Reason for leaving _____

PLEASE MARK AVAILABILITY:

	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>	<u>SUNDAY</u>
DAYS							
EVENINGS							

Are you willing and able to work on location (i.e. travel to and work at sites other than our headquarters/call center)? Y Yes Y No

Select highest level of education completed:

High School 1 2 3 4 College 1 2 3 4 Other _____

LIST EMPLOYMENT HISTORY BEGINNING WITH MOST RECENT:

<u>DATE</u> <u>MONTH/YEAR</u>	<u>COMPANY NAME/</u> <u>ADDRESS AND PHONE #</u>	<u>TYPE OF WORK</u>	<u>REASON FOR</u> <u>LEAVING</u>
From: To:			
From: To:			
From: To:			

May we contact your present employer? Yes No

LIST 3 PERSONAL REFERENCES:

<i>Name</i>	<i>Address /City/Zip</i>	<i>Phone</i>	<i>Relationship</i>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

IN CASE OF EMERGENCY PLEASE NOTIFY:

<i>Name</i>	<i>Address/City/Zip</i>	<i>Phone</i>	<i>Relationship</i>
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Have you ever been convicted of a felony? Y Yes Y No Date of conviction: _____

If yes, please explain _____

Do you have the legal right to work in the United States? Y Yes Y No

How many words per minute do you type? _____

Please list the computer applications with which you are proficient. _____

How did you hear about employment opportunities within our company?

- Newspaper ad
- Walk-in
- Friend / relative
- Current employee: Name of employee: _____
- Other: _____

CERTIFICATE AND AGREEMENT

I hereby affirm that all the statements and answers made in connection with this application are true and correct.

- I understand that misrepresentation or omission of facts will be cause for cancellation of consideration for employment or dismissal if employed.
- Former employers named herein are authorized to give information regarding me. They are hereby released from all liability for issuing such information. I hereby waive any privilege I have as to such information.
- I authorize an inquiry be made on the information contained in this application if I am considered for employment.
- I understand that this is an application for employment and that no contract has been offered.
- I understand that if employed, such employment is an indefinite period of time and that at any time wages, benefits and conditions can change.
- I have read and understand the above.

DATE: _____ SIGNATURE: _____